

### Project Information

Property Address:					
Square Footage of Building:			Square Footage to be Occupied by OC:		
Refinancing debt?	Yes	No	Purchasing current property?	Yes	No
Moving to new property?	Yes	No	Expanding to additional location?	Yes	No

### Operating Company (OC)

Business Name:					
DBA Name:			Co-Borrower? Yes No		
Industry:			Entity Type:		
Tax ID Number:			Date Established (mm/dd/yyyy):		
Mailing Address:					
Bus. Phone:			Website:		
Principal in Charge:			Cell:	Email:	
Secondary Contact:			Cell:	Email:	
Current Number of Employees			FT:	PT:	
Estimated Number of Employees in Two years			FT:	PT:	

### Real Estate Holding Company (EPC)

Business Name:					
Tax ID Number:			Date Established (mm/dd/yyyy):		
Mailing Address:					
Principal in Charge:			Cell:	Email:	
Secondary Contact:			Cell:	Email:	

### Owners / Key Employees / Officers (regardless of ownership)

Full Name	Title	Owner % (OC/EPC)	Guaranty?

\*A Key Employee is any person hired by the business to manage day-to-day operations

### Existing Locations

Address 1:					
Replaced by new property?	Yes	No	Lease Payment:	Square Footage:	
Address 2:					
Replaced by new property?	Yes	No	Lease Payment:	Square Footage:	
Address 3:					
Replaced by new property?	Yes	No	Lease Payment:	Square Footage:	
Address 4:					
Replaced by new property?	Yes	No	Lease Payment:	Square Footage:	



# 504 LOAN APPLICATION

**Affiliate Businesses (businesses that have more than 50% ownership of the OC and any businesses owned more than 50% by the OC or it's individual owners. Attach separate list as needed for additional entities or owners)**

Affiliate Business 1:		
Industry:	Entity Type:	
Tax ID Number:	Date Established (mm/dd/yyyy):	
Mailing Address:		
Owner 1 Name:	Title:	Ownership %:
Owner 2 Name:	Title:	Ownership %:
Owner 3 Name:	Title:	Ownership %:
Owner 4 Name:	Title:	Ownership %:
Affiliate Business 2:		
Industry:	Entity Type:	
Tax ID Number:	Date Established (mm/dd/yyyy):	
Mailing Address:		
Owner 1 Name:	Title:	Ownership %:
Owner 2 Name:	Title:	Ownership %:
Owner 3 Name:	Title:	Ownership %:
Owner 4 Name:	Title:	Ownership %:

Tenants to Lease a Portion of the Building		
Tenant Name	Square Footage	Rent Amount

**Miscellaneous Questions**

Has any owner, officer, or manager of the above businesses (not including tenants) ever been involved in bankruptcy or insolvency proceedings?

If yes, please furnish details below or provide in a separate exhibit.

Is any owner, officer, or manager of the above businesses (not including tenants) involved in any pending lawsuits?

If yes, please furnish details below or provide in a separate exhibit.

Does anyone who owns, manages, or directs your business, or their spouses or members of their households, work for the Small Business Administration, SCORE, ACE, or a Federal Agency?

If yes, please provide their name, address, grade, and office where employed details below or provide in a separate exhibit.



# 504 LOAN APPLICATION

## Miscellaneous Questions

Has any owner, officer, or manager of the above businesses (not including tenants) ever been disbarred from doing business with the government?

Is any owner, officer, or manager of the above businesses (not including tenants) delinquent involved in any pending lawsuits?

If yes, please furnish details below or provide in a separate exhibit.

## Authorization to Release Information

I/We hereby authorize the release to Northwest Business Development Association (NWBD A) of any information they may require at any time for any purpose related to my/our credit transactions with them. I/We understand that this authorization will remain effective throughout the life of the loan.

I/We further authorize NWBD A to release such information to any entity they deem necessary for any purpose related to my/our credit transaction with them, as well as my/our employee, accountant or representative, specifically named: \_\_\_\_\_, until revoked in writing.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided here within or at a later date, is valid and correct to the best of my/our knowledge.

**This application must be signed by each owner of 20% or more of the operating company and EPC, if applicable.**

Signature: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Date

Signature: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Date

Signature: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Date

Signature: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_ Date